

Print

Community and Economic Development Grant Application FY2025-26 - Submission #2610

Date Submitted: 11/21/2025

Name of Applicant Organization*

Toledo Public Library

Mailing Address*

173 NW 7th Street

City*

Toledo

State*

Oregon

Zip Code*

97391

Person Completing the Application

Name*

Cindy Belleque- Toledo Public Library

Email Address*

cindy.belleque@cityoftoledo.org

Phone Number*

541-336-3132 Ext. 7200

Name of Your Project*

Operation Bookmobile

Total Project Budget*

\$21,000

This includes all anticipated sources of funding

Amount Requested from this Program*

\$15,000

(max \$15k for STANDARD, \$50k for IMPACT)

Location of Project Activities*

Toledo, Eddyville and unincorporated areas

Where in Lincoln County is your project happening?

Pool of Funds Applying to*

STANDARD (\$15K Max)
 IMPACT (\$50K Max)

Project Description*

Operation Bookmobile is a Toledo Public Library initiative to bring library services to communities in the north central area of Lincoln County. This includes Toledo, Elk City, Harlan, Chitwood, Eddyville, Blodgett, Nashville, Summit, and other unincorporated areas. Currently, we are providing Bookmobile outreach to Eddyville twice monthly. We are using a Lincoln County Library District vehicle for this, but this is not a sustainable solution due to scheduling limitations and District staffing requirements. We plan to use our own bookmobile—purchased using funds from this grant—for special events, collaborations with our institutional partners (including The ARC of Lincoln County and the 60+ Senior Center), and outreach to promote the library and our services to the community.

Purchasing this vehicle will also enhance our ability to attend job fairs and school events, and to provide a mobile center for job connection events (including satellite internet), education, and volunteerism to people who are unable to come to the library. Some of our potential programming would include pop-up job and resource fairs, school and bookmobile Storytime, volunteer recruitment and training, literacy promotion, and delivery services to our housebound patrons. Libraries provide a wide range of vital services to all the people we can reach, and a dedicated bookmobile would expand our opportunities to meet the needs of our greater community. Our goal is to offer as many mobile library services as we can to those who live in Toledo and the outlying and unincorporated areas.

The Bookmobile will be a one-time purchase. We have secured funding for vehicle maintenance, satellite internet service, gas, and insurance. All other associated costs, such as books, computers, and library materials will be purchased using our regular departmental budget. We would like to secure a vehicle prior to Spring 2026, so that we are able to take Summer Reading programming to Eddyville and the unincorporated areas of the county. Many people in our area do not have access to the internet, books, movies, and other library materials. Summer Reading is especially vital for kids who need to maintain their reading skills, and a dedicated Bookmobile will allow us to bring these benefits to as many kids as possible. Our ability to bring our materials and services to them, in their own local areas, would be of immense benefit to the communities we serve. Many children from these outlying, unincorporated areas do not participate in library events simply due to the difficulty of getting to the library. It is well-established that library use promotes lifelong learning and knowledge acquisition. We want all people in our area to have the opportunity to enjoy the library and benefit from what we offer.

What is the project and what will it do for community and/or economic development? What tangible items or results will the project deliver? How will the success of this project be judged? **IMPORTANT:** This fund is not intended for staff or operations. Please describe the economic impact of the project and how it creates or retains jobs in the community.

Funding*

As a municipal public library, most of our funding comes from our annual departmental budget within the City of Toledo. We also receive funding and other operating support from the Lincoln County Library District, with funding allocations based—at least in part—on service to patrons outside of our municipal boundary. We have also applied for a grant from the American Library Association's Libraries Transforming Communities grant. The ALA LTC grant is focused on accessibility, so we are asking for a portion of the funding to be set aside for the bookmobile. We have requested a total of \$20,000 through the ALA grant, which would fund many accessibility needs in the library. This grant is still in process. We are also able to pull from current grant funds, including those from the Oregon Community Foundation and private donors. The City of Toledo will maintain the vehicle and pay the associated insurance costs.

If applicable, please describe the status of other funding sources you have applied for or intend to apply for, and indicate whether those funds have been awarded. Also, list any other funds for which you have applied but were not funded - how much did you ask for, from whom, and why was the application not funded?

Collaboration*

We are collaborating with The ARC of Lincoln County, a program that offers services to adults with disabilities. We feel that the need to reach out to this community is important. The ARC participants currently use the library, but we are looking to expand our efforts to reach out in the form of book clubs, specific classes in literacy and computer technology. We want to take a small part of the library to them.

We have collaborated with the 60+ Senior Center previously to offer computer literacy programs at their building in Newport and would like to continue to do so. The bookmobile would also offer more opportunities to provide more senior programming including the outlying areas in Lincoln County.

We are also collaborating with the town of Eddyville and Eddyville Charter School to continue to take library services to our patrons. With our own bookmobile we could offer preschool and school-age Storytime to the children on our bi-monthly visits. We also could offer limited internet services through our mobile satellite service, including opportunity to seek employment, pay bills and conduct online searches.

We would also work with the Toledo Chamber of Commerce to promote the library with our participation in the local festivals, parades and local activities.

If applicable, please list who you are collaborating with and why.

Viability*

Our short-term and long-term success will be analyzed using quantitative and qualitative measures, including headcounts for foot traffic/program attendance, feedback and comment forms, and circulation statistics. We are able to pull a variety of statistics from our integrated library system (ILS), allowing granular tracking and analysis of bookmobile usage. Our goal is to provide the opportunity for library services to 80% of residents in the unincorporated regions of our service area. Because we are able to secure maintenance and insurance from the City of Toledo, we have minimal ongoing funding costs. The satellite internet costs would be accounted for in the library's annual budget for fiscal year 2026-2027.

How will the success of this project be judged? State success measures and timeline. Will this project need ongoing funding? How will this be secured?

Desired Start Date*

6/1/2026

Desired End Date*

6/1/2027

Budget Documents*

Econ.Dev grant budget.pdf

Please submit as a PDF file - project budget only (not organizational budget)

Letter(s) of Support

No file chosen

At least one letter of support is required for an IMPACT application.

Name of Chief Executive*

Rich Huebner

Title*

City Manager

Chief Executive Email*

rich.huebner@cityoftoledo.org

Tax ID Number*

93-6002267

Type of Applicant Organization*

Municipality 

Funding sources	amount
Economic Development Grant	15000
Private Donor funds	3000
Oregon Community Foundation	1000
ALA LTCCG (pending)	<u>2000</u>
Total funds	21000

Expenditures	
Used van (make/model TBA)	18,000
Satellite internet service (start up/monthly)	1000
Fuel Costs (for one year)	<u>2000</u>
Total Expenditures	21000